



MountFest
Saturday, June 4, 2016
2pm – 8pm

VENDOR INVITATION LETTER

Dear Vendor:

On behalf of Mount St. Francis, I would like to extend an invitation to you and your business to join us at our 1st annual ***MountFest, an Experience of Kentuckiana*** on Saturday, June 4, 2016.

VENDOR INFORMATION

1. This event will feature local food vendors, a winery, craft beer, artist, crafts persons and free live music entertainment.
2. MountFest begins at 2:00 PM and closes at 8:00 PM> Booths must be set up not later than 1:30 PM and remain open till 8:00pm.
3. There is a \$50.00 deposit to hold your space. This deposit will be refunded to you on the day of the event.
4. Vendors agree to donate 25% of their MountFest sales to Mount St. Francis.
5. Let us know well in advance if you need electricity.
6. If you need a booth number or spot number for you tax information please let us know and we can provide it in advance.
7. Hand crafted items only/no commercial or secondhand sales. The festival board reserves the right to accept or reject any item(s). You are not guaranteed a product exclusively.
8. Tables and chairs are not provided unless arranged for well in advance.
9. All spaces are outdoor and will be a minimum of 10' X 10'. If you need a larger space, please let us know. There will be a \$50.00 deposit for each 10' X 10" space. IN CASE OF RAIN BOOTHS WILL BE PLACED INSIDE OR UNDER THE MAIN TENTS.
10. If you have any questions, please call or email the Mount Office: 812-923-8817 or email rbb49@aol.com

Attached to this letter you will find the official rules, an application and release agreement. Application commitment and deposit deadline is April 1, 2016.. Applicants will be notified of acceptance within two weeks of receiving application. Start making your plans to celebrate at Mount St. Francis on June 4, 2016.

We look forward to hearing from you soon!

Sincerely,

Brother Bob Baxter, OFM Conv.

Friar Robert B. Baxter, OFM Conv.
Guardian and Director
Phone: 812-923-8817 Email: rbb49@aol.com

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2016 VENDOR APPLICATION & SIGNED CONTRACT

My application and payment represent my agreement to the attached terms and conditions for my participation in the 2016 MountFest, an Experience of Kentuckiana at Mount St. Francis Center for Spirituality.

NAME: _____

CRAFT/FOOD: _____

ADDRESS: _____

EMAIL: _____ CELL PHONE: _____

HOME PHONE: _____ BUSINESS PHONE: _____

BUSINESS PHONE: _____

NEW VENDOR: _____ RETURNING VENDOR: _____

BOOTH# _____

CHECK PAYABLE TO: **MOUNT ST FRANCIS**

MAIL TO: Attn: MOUNTFEST
Mount St. Francis Center for Spirituality
101 St. Anthony Drive
Mt St Francis, IN 47146

Vendors who apply for the right to display and market their goods shall hold harmless Mount St Francis for any monetary damages they may allege should they not be chosen to participate in the show or for any damages to their products during the transporting of their products during the opening set-up or closing takedown of the event. Mount St. Francis will not be responsible for any slips, trips or falls of any kind on the property. Cancellation without penalty will be accepted by April 30, 2016, after which no refund will be provided. Since all areas are under large tents this is a rain or shine event.

